# Collective

#### **RENTAL GUIDE**



### **Reservation Options**

The Creek Collective has package options pertaining to Weekday and Weekend rentals including Half Day and Full Day bookings.





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# How to Make a Reservation



Complete a rental contract + ALL Rentals will have a 50% Nonrefundable Security Deposit that must be paid PRIOR to Rental being booked. Security Deposit DOES go toward the RENTAL FEE.



Submit your rental application online, in person, or through contacting our Administrative Recreation Specialist through City of Goose Creek Recreation. Contact information is listed below.



The max capacity for inside the Creek Collective is 32 occupants. The rental reservation includes 6 rectangle tables, 4 cocktail tables, and 32 chairs.



Have a great time at your special event!



## Reservation Fees Per Day

#### <u>Weekday - Half Day (4 hours)</u>

- \$250 Resident
- \$400 Non-Resident

#### <u>Weekday - Full Day (8 hours)</u>

- \$500 Resident
- \$800 Non-Resident

#### Weekend - Half Day (4 Hours)

- \$350 Resident
- \$500 Non-Resident

#### <u>Weekend - Full Day (8 Hours)</u>

- \$600 Resident
- \$900 Non-Resident

\*1 Staff Person included in Rental Fee.

# Creek Collective Exterior Site Photos



**Front Entrance** 



**Parking** 



Patio
Cafe Lighting Included



Patio - Aerial View 865-sqft space

## Creek Collective Interior Site Photos



Entry Way to Gallery:\*No art should be removed off walls or moved in any way



Gallery 460-sqft space



Two Unisex Restrooms with Changing Tables



Kitchen: Full sized Refrigerator & Microwave

#### **Additional Info**

#### **Rental Information**

- All vehicles must be parked in the parking lot.
- No excessively loud music is permitted.
- No selling or fund-raising is permitted. (except for approved events: all vendors must have a business license).
- No nails or tacks may be used on walls.
- No pets allowed/ONLY Service animals.
- No seafood or grills are permitted.
- The rental reservation includes 6 rectangle tables, 4 cocktail tables, and 32 chairs. Outside (bring your own) tables are permitted.

#### **Reservation Guidelines**

- 1 staff person is required and included with all rentals.
- No art shall be removed off any walls or moved in any way.
- Renters cannot arrive early to decorate, drop off food, etc. before the rental time starts.
- Renters must have an authorized representative and must be at least twenty-one (21) years of age to rent a facility.
- There shall be no fundraising activities, door charges, or sale of any article for private gain.
- No cooking allowed inside. Table coverings are required if food or beverages are served.
- Designated parking is available on the premises. Parking and driving vehicles on the grass, trails, or service road is prohibited.
- The renter is responsible for all setup and clean up related to the reservation.
   All trash must be taken out and disposed of in the large roll cart trash can provided on site. All setup and clean up must take place within your reservation time.
- Damage or alterations to the appearance of any portion of the facility or surrounding area will result in a damage fee. An inspection will be conducted after each rental. Renter is responsible for any damages to the facility and will be billed for the cost or replacement or repair of any damaged item.
- The following items are prohibited:
  - The use of offensive or inappropriate language.
  - o Excessively loud noise.
  - o Possession or use of drugs, firearms, knives or any other weapon.
  - o Animals, except service dogs.
  - o Smoking.
  - Alcoholic beverages.
- All advertisements for any events held in City facilities must be clearly marked "NOT SPONSORED BY THE CITY OF GOOSE CREEK."

#### **Contact Information**

For Rental Information Contact:

Amy Stephenson

Administrative Recreation Specialist

Facility & Park Rentals

843-569-4242 ext. 5308

astephenson@cityofgoosecreek.com

Please leave a voicemail with contact information to receive a return call.

Thank You for choosing the Creek Collective to host your special event!



222 St. James Ave, Goose Creek, SC 29445