

— THE —
ASSEMBLY
AT GOOSE CREEK

Rental Guide

**Your Premier
Event Venue.**

Contact Us:



Phone
+843.569.4242

Website
www.goosecreeksc.gov



Reservation Information

Host unforgettable events in our stylish, flexible venue—perfect for weddings, parties, and meetings.

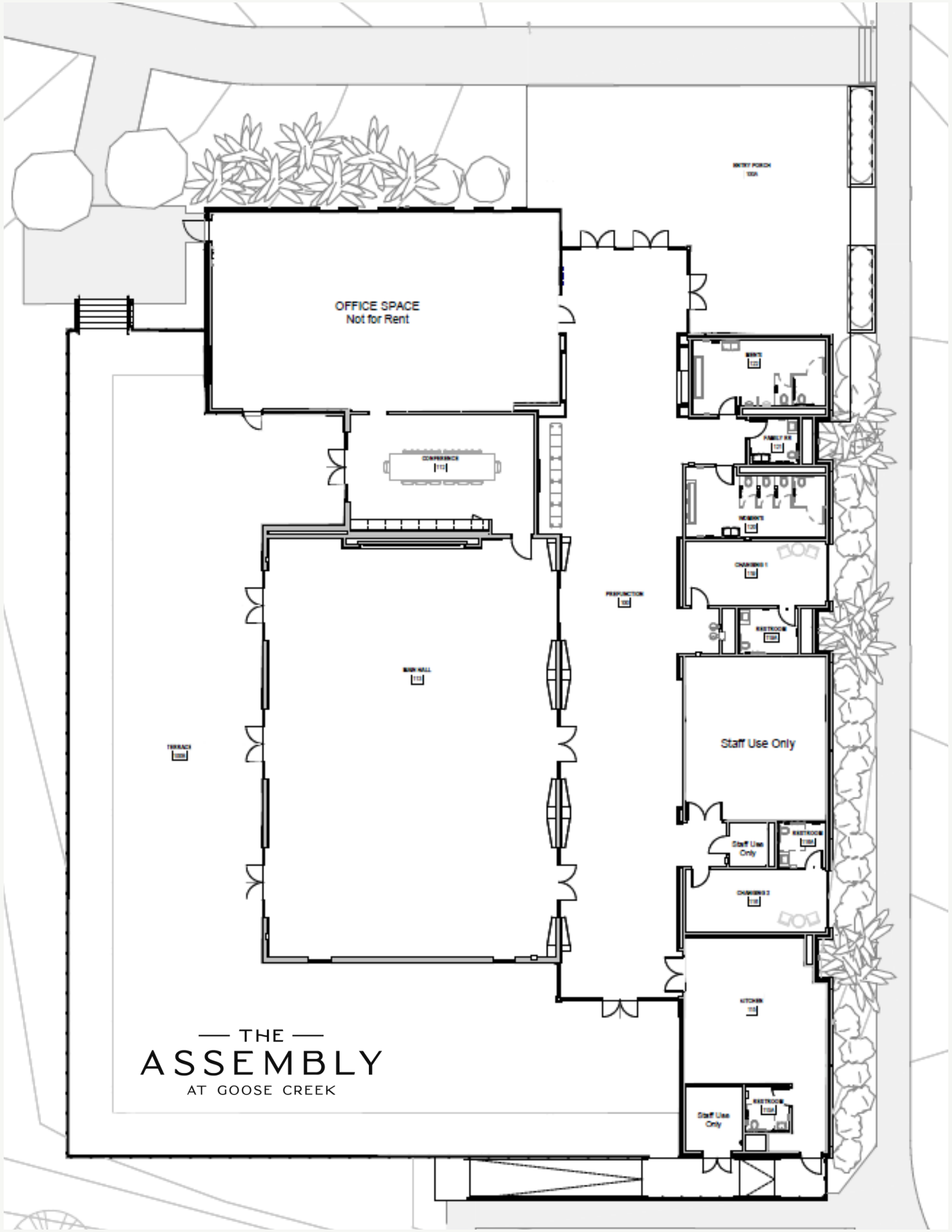
Nestled along the tranquil lake just behind Goose Creek City Hall, The Assembly represents a vibrant investment in the City's future and a shared vision for connection.

Thoughtfully designed as a multi-purpose venue, this premier space serves as a gathering place for both civic engagement and life's most memorable celebrations.

Blending modern architecture with the natural beauty of its waterfront setting, The Assembly offers a refined yet inviting atmosphere. With state-of-the-art amenities and flexible event spaces, the venue seamlessly accommodates everything from council meetings and community events to weddings, receptions, and private functions.

As Goose Creek continues to grow, The Assembly stands as a place where community, celebration, and purpose come together.

- ✓ 3,577 sq. ft. Main Hall venue
- ✓ 144 seated guests; 300 maximum capacity
- ✓ Private Prep & Retreat Spaces
- ✓ Indoor + Outdoor Patio Access
- ✓ Outside Vendors Welcome
- ✓ Venue Parking on Premises
- ✓ Custom & Flexible Event Setup
- ✓ On-Site Support Staff
- ✓ Catering Kitchen Available
- ✓ Conference Room Rental Available



OFFICE SPACE
Not for Rent

WEST PORCH
100

CONFERENCE
100

RECEPTION
100

MAIN HALL
100

TERRACE
100

Staff Use Only

MEETING ROOM
100

FAMILY RM
100

MEETING ROOM
100

CHANGING 1
100

RESTROOM
100

Staff Use Only

CHANGING 2
100

KITCHEN
100

Staff Use Only

RESTROOM
100

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Reservation Rates

Peak Season Rates (March – June & September – November)

Rental Day	Resident	Non-Resident
Monday–Thursday (10 Hours)	\$2,500	\$3,000
Friday (12 Hours)	\$4,000	\$4,500
Saturday (12 Hours)	\$5,000	\$5,500
Sunday (12 Hours)	\$3,000	\$3,500

Non-Peak Season Rates (December – February & July – August)

Rental Day	Resident	Non-Resident
Monday–Thursday (10 Hours)	\$1,500	\$2,000
Friday (12 Hours)	\$3,000	\$3,500
Saturday (12 Hours)	\$4,000	\$4,500
Sunday (12 Hours)	\$2,000	\$2,500

Additional Wedding Weekend Package

Add-On	Resident	Non-Resident
Friday Night Add-On (5 PM – 10 PM)	\$1,000	\$1,500

*Additional hours: \$50/hour

Reservation Requirements

- ✓ A completed rental contract and a \$1,000 security deposit are required.
- ✓ In addition to the security deposit, 50% of the rental fee is due at the time of booking.
- ✓ The remaining balance is due according to the rental agreement terms.
- ✓ Security deposits will be refunded following the event, provided no damages, excessive cleaning, or policy violations occur.
- ✓ Layout changes requested within 10 days of the event will incur a \$250 layout modification fee.

Included in your Reservation:

- On-site City staff
- Table and chair setup & tear-down
- Post-event cleaning
- Exclusive indoor and outdoor access
- Catering kitchen access and use
- Tables and chairs for up to 150 guests

Additional Rates

Conference Room Rates	
Building Access	Weekday Rates
Half-Day Meeting Package (4 Hours)	\$250
Full-Day Meeting Package (8am-5pm)	\$500
Before/After Hours	\$75/hour
Kitchen Add-On	\$100

*\$100 Refundable Security Deposit due at time of rental reservation

Additional Packages

Crowfield Golf Club Package		
Package	Description	Fee
Photography Package	Golf course access for event photography	\$250
Golf & Wedding Package	Photography package plus up to two foursomes and tee times	Photography Package plus current Preferred Course Rate

Additional Golf Add-On Options	*Preferred Course Rates Apply
Individual Golf Round	
Foursome Package	
Wedding Party Package (8 Golfers)	
Custom Event Package	

Crowfield Golf Club Package Guidelines: *Package availability is subject to course operations, tournament schedules, and existing bookings. Certain dates and times may be unavailable throughout the year.*

- Package offerings are available only during designated dates and times as determined by Crowfield Golf Club.
- Tee time availability may be limited based on seasonal operating hours, tournaments, maintenance schedules, and other course programming.
- Any promotional discounts, complimentary rounds, or package-related incentives must be redeemed within seven (7) days of the associated event unless otherwise approved.
- In the event of course closure or cancellation due to inclement weather, participants will be issued a rain check for a future round. Refunds will not be provided.
- All package elements are subject to availability and may require advance reservation.

Crowfield Golf Club reserves the right to modify availability, operating hours, and package terms as necessary to accommodate course operations and special events.

Contact Information

For Reservation Information, Contact:
Marcella Matuozi
mmatuozi@goosecreeksc.gov
843-569-4242 Ext. 5288

Please leave a voicemail with contact information to receive a return call.

Thank you for choosing The Assembly
to host your special event!

